

Scope document

Template of the document you receive before work starts

SUPPLIER	CLIENT	DATE
Kamil El Kouarti	[client name]	2026-07-23

This is the document I send at step 2. One page, no jargon, no annexes. We sign it by email and I start.

1. What I will do

A closed list of deliverables, one per line. If something is not on this list, it is not included.

2. What I will not do

An explicit list of what falls outside. It prevents arguments at the end and protects your budget.

3. What I need from you

Text, images, logo and access credentials, with a deadline. The delivery clock starts when I receive all of it.

4. Delivery date

A specific date, between 1 and 7 calendar days from the moment I receive your material.

5. Price

A fixed number, excluding VAT. Any change of scope gets quoted separately and in writing before it gets built.

6. Revisions

Two rounds of corrections included on the agreed scope, within 14 days of delivery.

7. Guarantee

If the delivered work does not satisfy you, you do not pay and I issue no invoice. Third-party costs contracted in your name, such as the domain or the hosting, fall outside this guarantee because that money never passes through me.

8. Payment

Bank transfer or Bizum, within 7 days of you approving the work. No deposit beforehand.

9. Ownership

The code, the text and the configuration belong to you. The domain and the hosting register in your name from day one.

10. Data

I process only the data the job requires, following the privacy policy published at <https://mechidan.com>.

Agreed Kamil El Kouarti

Agreed [client name]